

Trade Compliance Analyst –REMOTE, CHULA VISTA, CA

Trade Compliance Analyst

The position will support Allegion's Trade Compliance organization in driving regulatory compliance with US imports, USMCA rules, legally minimizing duties and fees, facilitating cross border clearances, and supporting strong customer service with internal and external stakeholders.

What You Will Do:

- Supports tariff classification, US import entry facilitation, as well as country of origin reviews.
- Supports various projects, including duty productivity projects and USMCA reviews.
- Conducts research, prepares analysis and clearly and concisely communicates key findings on various departmental projects.
- Supports business wide compliance of government regulations concerning US imports.
- Determines correct Harmonized Tariff classification for US imports and supports development and maintenance of a centralized HTS database.
- Researches customs regulations and rulings, determines regulatory or interpretive basis for each classification, and documents findings before communicating with internal clients and external customs brokers.
- Interfaces with many internal departments to determine and/or validate classifications and country of origin. Works with product development, procurement, manufacturing, logistics, accounting, and suppliers.
- Determines USMCA qualification based on applicable Rules of Origin and maintains appropriate documentation to substantiate origin determinations. Supports USMCA daily and weekly reviews.
- Prepares duty refund claims, as well as duty paid or duty impact analysis.
- Updates systems to manage documentation and data required for import and USMCA compliance.
- Supports the post entry import reviews to ensure compliance with customs regulations including examination of import entry documents, receiving, and payment.

What You Need to Succeed:

- Ability to work as part of a team.
- Sound decision-making skills.
- Good oral and written communication skills.
- Ability to build collaborative relationships.
- Good analytical thinking skills and good judgement required.

Education & Experience:

- Requires 2 -5 years of experience with US imports.
- Must possess working knowledge of trade compliance.
- Candidate should have a Bachelor's degree.
- Candidates with a US customs broker license are preferred but not required.
- Spanish a plus.

- Must have strong skills with Excel.

Allegion is a Great Place to Grow your Career if:

- You are seeking a rewarding opportunity that allows you to truly help others. With thousands of employees and customers around the world, there's plenty of room to make an impact. As our values state, "this is your business, run with it".
- You value personal well-being and balance, because we do too!
- You're looking for a company that will invest in your professional development. As we grow, we want you to grow with us.
- You want a culture that promotes work-life balance. Our employees enjoy generous paid time off, because at Allegion we recognize that you have a full life outside of work!

What You'll Get from Us:

- Health, dental and vision insurance coverage, helping you "be safe, be healthy".
- A commitment to your future with a 401K plan, offering a 6% company match and no vesting period
- Tuition Reimbursement
- Unlimited PTO
- Employee Discounts through *Perks at Work*
- Community involvement and opportunities to give back so you can "serve others, not yourself"
- Opportunities to leverage your unique strengths through CliftonStrengths testing and coaching

Apply Today!

Join our team of experts today and help us make tomorrow's world a safer place!

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